



**CITICODE LTD.**

(Incorporated in the Republic of Singapore)  
(Company Registration Number 200404283C)

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**ANNUAL GENERAL MEETING OF THE COMPANY TO BE HELD  
BY WAY OF ELECTRONIC MEANS  
ON MONDAY, 29 JUNE 2020 AT 3:00 P.M.**

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1. **Background.** Citicodex Ltd. (the “Company”) refers to:
  - (a) its announcement dated 6 April 2020, that the Company has received an approval from the Accounting and Corporate Regulatory Authority (“ACRA”) for an extension of 60 days under Section 175 and Section 197 of the Companies Act, Cap. 50 of Singapore to hold its Annual General Meeting (“AGM” or the “Meeting”) by 29 June 2020 and file its annual return by 30 July 2020 for the financial year ended 31 December 2019 (“FY2019”);
  - (b) its announcement dated 7 April 2020, that the Singapore Exchange Securities Trading Limited (the “SGX-ST”) has granted an automatic waiver of the requirement for the Company to hold its AGM within 4 months from the end of its financial year pursuant to Rule 707(1) of the Listing Manual and an extension of 60 days for the Company to hold its AGM for FY2019;
  - (c) the COVID-19 (Temporary Measures) Act 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies to conduct general meetings by electronic means; and
  - (d) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the “Order”) which sets out the alternative arrangements to allow general meetings of listed companies to be conducted by electronic means.
2. **Date, time and conduct of AGM of the Company.** The AGM of the Company will be held by way of electronic means on Monday, 29 June 2020 at 3:00 p.m. to transact the business set out in the Notice of AGM.
3. **Notice of AGM, FY2019 Annual Report and Proxy Form.** Printed copies of the Notice of AGM, the FY2019 Annual Report and the Proxy Form will **NOT** be sent to members. Instead, the Notice of AGM, the FY2019 Annual Report and the Proxy Form may be accessed at the Company’s website at the URL <http://www.citicodex.com.sg>. The Notice of AGM, the FY2019 Annual Report and the Proxy Form are also available on SGXNet at the URL <https://www.sgx.com/securities/company-announcements>.
4. **Attendance at the AGM of the Company.** Due to the current COVID-19 restriction orders in Singapore, a member will **NOT** be able to attend the AGM of the Company in person.

5. **Participation at the AGM of the Company.** Alternative arrangements have been made by the Company to allow members to participate at the AGM of the Company via electronic means. Such alternative arrangements include:

- (a) arrangements by which members may electronically access the Meeting and observe and/or listen to the live audio-visual webcast or live audio-only stream;
- (b) arrangements by which members may submit questions to the Chairman of the Meeting in advance of the AGM of the Company;
- (c) arrangements by which the Chairman of the Meeting may address substantial and relevant questions at the AGM of the Company; and
- (d) arrangements by which members may appoint the Chairman of the Meeting as his/her/its proxy to attend, speak and vote on his/her/its behalf at the AGM of the Company.

Details of the steps for pre-registration for the live audio-visual webcast or live audio-only stream, submission of questions in advance of the AGM of the Company and submission of Proxy Forms to appoint the Chairman of the Meeting to attend, speak and vote at the AGM of the Company are set out in the appendix to this announcement.

6. **Key dates and times.**

Key Dates and Times	Actions to be taken by Members
3:00 p.m. on Thursday, 25 June 2020	Deadline for members to: <ul style="list-style-type: none"> <li>(a) pre-register for the live audio-visual webcast or live audio-only stream;</li> <li>(b) submit of questions in advance of the AGM of the Company.</li> </ul>
3:00 p.m. on Friday, 26 June 2020	Deadline for members to submit Proxy Forms to appoint the Chairman of the Meeting to attend, speak and vote at the AGM of the Company.
3:00 p.m. on Sunday, 28 June 2020	<p>Members, who have pre-registered for the live audio-visual webcast or live audio-only stream and who have by verified by the Company's Singapore Registrar and Transfer Agent, will receive an email which will contain the user ID and password details as well as the URL to access the live audio-visual webcast or the toll-free telephone number to access the live audio-only stream (the "<b>Confirmation Email</b>").</p> <p>Please <b>DO NOT</b> disclose the user ID and password details to person who are not entitled to attend the AGM.</p> <p>Members, who have pre-registered for the live audio-visual webcast or live audio-only stream but who have not received the Confirmation Email by 3:00 p.m. Sunday, 28 June 2020, should contact the Company at <a href="mailto:ir@citicode.com.sg">ir@citicode.com.sg</a>.</p> <p>Further, if the Shareholders' information is unable to be verified (e.g. typo error), you will be denied to access the AGM via live audio-visual webcast.</p>
3:00 p.m. on Monday, 29 June 2020,	Members may participate at the AGM of the Company via electronic means by:

Key Dates and Times	Actions to be taken by Members
	<p>(a) accessing the URL in the Confirmation Email and entering the user ID and password to access the live audio-visual webcast; or</p> <p>(b) calling the toll-free telephone number to access the live audio-only stream.</p> <p>Shareholders are advised to join the conference at least 5 minutes before the time appointed for the AGM.</p>

**Important reminder: Due to the constantly evolving COVID-19 situation, the Company may be required to change its arrangements for the AGM at short notice. Members should check the Company's website at the URL <http://www.citicode.com.sg> for the latest updates on the status of the AGM. Such updates will also be made available on SGXNet at the URL <https://www.sgx.com/securities/company-announcements>.**

BY ORDER OF THE BOARD

Teh Wing Kwan  
Executive Chairman and  
Chief Executive Officer  
5 June 2020

## APPENDIX

Members may electronically access the Meeting and observe and/or listen to the live audio-visual webcast or live audio-only stream via their mobile phones, tablets or computers, submit questions to the Chairman of the Meeting in advance of the AGM of the Company and appoint the Chairman of the Meeting as his/her/its proxy to attend, speak and vote on his/her/its behalf at the AGM of the Company.

To do so, members will need to complete the relevant steps below.

Steps	Details
Pre-registration for the live audio-visual webcast or live audio-only stream	<p>Members must pre-register at the URL <a href="https://zoom.us/webinar/register/WN_YIYQX1LiQLahCSqLGpbfOg">https://zoom.us/webinar/register/WN_YIYQX1LiQLahCSqLGpbfOg</a> from the date hereof until 3:00 p.m. on Thursday, 25 June 2020 to enable the Company's Singapore Registrar and Transfer Agent, Boardroom Corporate &amp; Advisory Services Pte. Ltd., to verify their status as members of the Company.</p> <p>Following the verification, authenticated members will receive an email by 3:00 p.m. Sunday, 28 June 2020 which will contain the user ID and password details as well as the URL to access the live audio-visual webcast or the toll-free telephone number to access the live audio-only stream (the "<b>Confirmation Email</b>").</p> <p>Members, who have pre-registered for the live audio-visual webcast or live audio-only stream but who have not received the Confirmation Email by 3:00 p.m. Sunday, 28 June 2020 should contact the Company at <a href="mailto:ir@citicode.com.sg">ir@citicode.com.sg</a>.</p>
Submission of questions in advance of the AGM of the Company	<p>Members will not be able to ask questions at the AGM of the Company during the live audio-visual webcast or live audio-only stream. It is therefore important for members to submit questions to the Chairman of the Meeting in advance of the AGM of the Company.</p> <p><b>Submission of questions.</b> Members may submit questions related to the resolutions to be tabled for approval at the AGM of the Company to the Chairman of the Meeting in advance of the AGM of the Company in the following manner:</p> <p>By post – Members may submit their questions by post to the registered office of the Company, at <b>1 Robinson Road, #17-00, AIA Tower, Singapore 048542</b>. Questions submitted by members by post must be accompanied by the member's full name, address and the manner in which the member hold shares in the Company.</p> <p>By electronic means – Members, who have pre-registered for the live audio-visual webcast or live audio-only stream, may submit their questions by electronic means at the URL <a href="https://forms.gle/EhUsRpCaieBMK7jt7">https://forms.gle/EhUsRpCaieBMK7jt7</a>.</p> <p><b>Deadline to submit questions.</b> Members must submit all questions by 3:00 p.m. on Thursday, 25 June 2020.</p> <p><b>Addressing questions.</b> The Company will endeavour to address all substantial and relevant questions received from members at the AGM of the Company during the live audio-visual webcast or live audio-only stream. However, as there may not be sufficient time to address all substantial and relevant questions received from members at the AGM of the Company during the live audio-visual webcast or live audio-only stream, the Company will publish its responses to questions which it is unable to address at the AGM of the Company during the live audio-visual webcast or live audio-only stream on the Company's website at the URL <a href="http://www.citicode.com.sg">http://www.citicode.com.sg</a> and on</p>

Steps	Details
	<p>SGXNet at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a> prior to the AGM of the Company.</p> <p><b>Minutes of AGM of the Company.</b> The Company will publish the minutes of the AGM of the Company on the Company's website at the URL <a href="http://www.citicode.com.sg">http://www.citicode.com.sg</a> on SGXNet at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a> within one month after the AGM of the Company. The minutes of AGM will include responses from the Board of Directors and the Management to substantial and relevant comments, queries and/or questions received from members addressed at the AGM of the Company during the live audio-visual webcast or live audio-only stream.</p>
<p>Submission of Proxy Forms to appoint the Chairman of the Meeting to attend, speak and vote at the AGM of the Company</p>	<p><b>Appointment of Chairman of the Meeting as proxy.</b> A member (whether individual or corporate) must appoint the Chairman of the Meeting as his/her/its proxy to attend, speak and vote on his/her/its behalf at the AGM of the Company in accordance with the instructions on the Proxy Form if such member wishes to exercise his/her/its voting rights at the AGM of the Company.</p> <p><b>Specific instructions as to voting must be given.</b> Where a member (whether individual or corporate) appoints the Chairman of the Meeting as his/her/its proxy, he/she/it must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the Proxy Form, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid.</p> <p><b>Submission of Proxy Forms.</b> The Proxy Form must be submitted to the Company in the following manner:</p> <p>(a) if submitted by post, be lodged with the registered office of the Company at 1 Robinson Road, #17-00, AIA Tower, Singapore 048542; or</p> <p>(b) if submitted by way of electronic means, be submitted via email to the Company at <a href="mailto:admin@citicode.com.sg">admin@citicode.com.sg</a> ,</p> <p>in either case, at least <b>72 hours</b> before the time for holding the AGM of the Company and/or any adjournment thereof. A member who wishes to submit the Proxy Form must first download, complete and sign the Proxy Form, before submitting it by post to the address provided above, or by scanning and submitting it by way of electronic means via email to the email address provided above.</p> <p><b>In view of the current COVID-19 restriction orders and the related safe distancing measures which may make it difficult for members to submit the completed Proxy Forms by post, members are strongly encouraged to submit the completed Proxy Forms by way of electronic means via email.</b></p>